

**Buffalo State College**  
**Individual Faculty Information Sheet**

Time Frame for Review: July 1, 2006 – June 30, 2007  
(Due to Department Chair or Director by June 13, 2007)

Request for information to be used in preparing departmental annual report and as request for discretionary salary increase. (*Discretionary process is dependent on contract.*)  
Please limit response to no more than three pages.

Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
Date: \_\_\_\_\_

**Section I - Summarize your professional activities and accomplishments for the past year.**

A. Teaching Effectiveness ( include summary of student, peer, and other evaluations; changes in courses that strengthen the classroom experience and student learning)
B. Scholarship, Research, and Creative Activity (cite works published, professional presentations, performances and exhibitions, grants awarded; describe professional development activities)
C. Service to the College, Community, Profession (describe extent of involvement and outcomes; cite contribution to the department's advisement efforts; describe any activities beyond normal classroom efforts that supports students; describe community partnerships)

**Section II - Describe any additional accomplishments or items you wish to highlight for your report of the 2006-2007 academic year.**

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**Section III - Buffalo State is creating a strategic plan to guide the college from 2008-2013. What do you recommend as top priorities in this plan?**

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