

BUFFALO STATE COLLEGE

DIRECTORY OF POLICY STATEMENTS

Policy Number: IX:08:00

Date: January 2009

Subject: Smoking Regulations

Preamble

The New York State Clean Indoor Act became effective on July 24, 2003. This law, which amends Public Health Law Article 13-E (Regulation of Smoking in Certain Public Areas), requires every employer in the state to provide smoke-free areas for all employees in the workplace.

Policy

In accordance with the New York State Clean Indoor Air Act, the college policy on smoking, in effect since January 5, 1990, was revised effective July 24, 2003. It is the college's policy to comply with all sections of this act and, therefore, smoking is prohibited in all college buildings and vehicles. Effective July 1, 2007, SUNY's Residence Hall Smoking Policy, document number 3452, prohibits smoking in all residence halls and apartment buildings owned or operated by the State University of New York.

Compliance

It is the responsibility of all members of the college community to observe this smoking policy. Since the college is legally responsible for compliance with this state law, the following enforcement system will be used if necessary.

The person with direct supervision of an area is responsible for requesting compliance. If a person refuses to stop smoking in a non-smoking area, after receiving such a request, University Police will be notified. University Police will assess the situation and, if necessary, complete a State Incident Report (SIR).

Copies of the SIR will be sent to the Environmental Health and Safety Office and as follows:

- Students: A copy is forwarded to the Student Judicial System for review and action.
- Faculty/Staff: A copy is forwarded to the individual's supervisor, who will be responsible for speaking to the individual and his/her violation of college policy. Violations of the college policy may result in disciplinary action pursuant to applicable collective bargaining agreements.
- Visitors/Guests: In the event of noncompliance, University Police will be notified and will take appropriate action.