

BUFFALO STATE COLLEGE

DIRECTORY OF POLICY STATEMENTS

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Subject: Secondary Appointments

Secondary appointments allow faculty who have particular interest and expertise in programs of another department to play an active role in shaping the development of those programs as well as in teaching, advising, and other departmental activities. A secondary appointment may include, but should not be limited to, teaching responsibilities.

The secondary appointment should normally be for two years, and is renewable. It generally entitles the appointee to full privileges in the appointing (secondary) department. Consistent with departmental traditions, by-laws, and other aspects of their situation, these privileges might include the right to vote on curriculum, personnel and other policy matters. No privileges are relinquished in the individual's primary appointment department.

Secondary appointments, like other academic appointments, must carry the approval of the appointing (secondary) department, the Dean, and the Provost/Vice President for Academic Affairs. Approval should also be obtained from the Chairperson of the primary department.

An individual holding a secondary appointment continues to receive consideration for all personnel actions in his/her primary appointment department (including consideration for contract renewal, continuing appointment, promotion, and discretionary salary increases). At the time of all personnel reviews, the primary department is expected to seek the views of the secondary department about the contributions of the individual in question, and the secondary department is correspondingly required to provide them. In matters relating to retrenchment, the primary department will define a faculty member's unit membership and seniority ranking.