



## **Parking for Students**

Lots A-1, F, G, L, L-1, M, M-1, M-2, R, Y, and Z allow student parking with a valid Buffalo State student parking permit.

## **Evening Parking for Students**

Lots A, B, D, F-1, S-1, T, and U allow student parking after 4:00 p.m. with a valid Buffalo State student parking permit.

Lot W allows student parking after 5:30 p.m. with a valid Buffalo State student parking permit.

## **Overnight Parking**

Overnight parking (1:00-6:00 a.m.) is prohibited on the Buffalo State campus, but is permitted in Lots F, M-2, R, and G only. Violators will be ticketed and/or towed.

## **Faculty/Staff Parking**

Certain lots or portions of lots are reserved for faculty and staff use only. These lots are appropriately marked at their entrances. Only vehicles with valid faculty/staff or vendor permits are authorized in these lots; valid permits must be properly displayed at all times. With the exception of Lot Y, faculty/staff permits also are valid in student lots. They are not valid in metered areas.

Terminated employees must remove parking permits from their vehicles.

## **Motorcycle and Moped Parking**

Motorcycles and mopeds must be parked in the designated motorcycle parking areas of Lots S-1 or A-1 along Rockwell Road. Motorcycles and mopeds parked elsewhere will be ticketed and/or towed.

## **Conference Lot**

Lot M-1 has been established for conference parking. For information, reservations, and fee schedules, please contact the Traffic Office at (716) 878-3041.

## **Driving and Parking Regulations**

## **Vehicle Immobilizers and Vehicle Tows**

The college may authorize the immobilization or towing of any vehicle that violates parking rules and regulations. Expenses incurred from vehicle immobilization, towing, or storage are the responsibility of the vehicle's registrant.

Any vehicle parked anywhere on campus with outstanding parking summonses is subject to immobilization or towing at any time. A vehicle parked in persistent violation of campus policies is subject to immobilization or towing at any time.

### **Abandoned Vehicles**

Abandoned vehicles will be disposed of in accordance with the New York State Vehicle and Traffic Law, Section 1224.

### **Additional Restrictions**

Vehicles may not park near fire hydrants or in fire lanes or other emergency zones; create any hazard; or interfere with the free and proper use of roadways, walkways, driveways, or parking areas. Specifically, parking is prohibited:

- On campus roads, except where permitted by sign.
- On sidewalks, walkways, and pedestrian areas.
- On lawns and grounds.
- In load zones.
- In areas posted with signs or pavement markings that prohibit or restrict parking.
- In areas not clearly designated as parking spaces.
- In parking lot aisles, entrances, or exits.
- On or over painted parking lines.
- In areas of the campus specifically restricted by barricades or other traffic control devices.

### **Disabled Vehicles**

If a vehicle becomes disabled and is in violation of parking regulations, the driver must make immediate arrangements to have it removed. Vehicle breakdown is not accepted as an excuse for illegal parking.

A reasonable amount of time to remove a disabled vehicle is allowed when University Police is notified immediately. Parking disabled or unregistered vehicles on campus is prohibited.

### **Enforcement of Rules and Regulations**

#### **Penalties**

Violators of campus traffic and parking rules and regulations are subject to the issuance of a summons, returnable to Buffalo State College. Fines must be received within 30 calendar days. Fines not paid within the prescribed period are assessed late fees.

Unpaid fines may be deducted from the wages of an offending college employee. Student transcripts and registration are placed with delinquent holds until all fines are paid. Vehicles with outstanding parking summonses are subject to immobilization or towing.

### **Hearings (formerly Irregularities?)**

Hearing requests must be directed to the Buffalo State College Traffic Office within the time specified on the summons. Parking violations upheld at hearings must be paid within 15 days of appeal date. Fines not paid within 15 days are assessed late fees.

### **Guests and Visitors (formerly Special Parking Permits)**

Parking meters are available in Lots C, D-1, L-2, and X and are enforced until 7:00 p.m. Visitors also may obtain free temporary parking permits from the Traffic Office at (716) 878-3041 or from University Police for use in student lots.

Individuals invited to campus by a campus department or office are required to display a temporary permit when parking on campus. Permits should be obtained through the inviting department in advance of arrival.

One-day temporary permits also are available for students and staff. Temporary permits are valid only in lots specified on the permit. Temporary permits are not valid in reserved spaces, those designated for maintenance vehicles, or metered areas.

### **Parking for Persons with Disabilities (part of Special Parking Permits in old doc)**

Municipal parking permits for persons with disabilities are not issued by the college. The college honors all valid municipally issued parking permits for persons with disabilities along with valid Buffalo State parking permits.

Only those with both municipal parking permits for persons with disabilities and Buffalo State parking permits may park in areas designated for persons with disabilities. Municipal permits are not valid in reserved spaces or at meters. Municipal parking permits for persons with disabilities must be used by the individual to whom they are issued. Additionally, municipal permits, displayed with a valid Buffalo State permit, will allow an individual to park in any legal staff or student space.

Students with temporary disabilities may obtain a temporary staff parking permit, valid in any staff or student parking area for up to two weeks, provided the student parking fee has been paid in full. A municipal parking permit for persons with disabilities is necessary for longer periods. A certificate of need must be obtained from the student's physician and submitted to the Traffic Office director or designee for consideration and appropriate action.

Staff permits are not valid in spaces designated for persons with disabilities on campus.

### **Snow Days (from old document)**

From November 1 through April 1, between 1 a.m. and 5 a.m., no parking will be allowed on Rockwell Road, Stage VIII road or in any other lot designated for Staff Only, University Police Only or Maintenance Only. Instructions will be forthcoming from University Police as the need arises.

### **Irregularities (from old document – covered under Penalties?)**

Any irregularities or infractions not covered by the rules and regulations, i.e., theft of parking permits, alteration of parking permits, misinformation on any traffic form, or repeated violation of the rules may result in the loss of permit and driving privileges on the campus and/or referral to the Student Conduct Committee of the college.

### **Security (old policy)**

Vehicles should be kept locked at all times. Valuables should not be left in sight on the seat but locked in the trunk. Everyone driving on campus is responsible for knowing and understanding these rules. Cooperating with these rules will make the campus a safer place.

Any changes in rules, special instructions or announcements will appear in the *College Bulletin* and the *Record* and broadcast by the campus radio station.