

BUFFALO STATE COLLEGE

DIRECTORY OF POLICY STATEMENTS

Policy Number: IV:16:00

Date: September 2011

Subject: Service Learning Policy

Any undergraduate course that meets the following minimum requirements can be designated a service-learning course and carry a service-learning (SL) designation as part of the course name. The SL designation will appear in all registration materials and on student transcripts effective spring, 2012.

Requirements:

1. Service-learning courses must use community service to further academic learning objectives in the context of a predominantly classroom- or electronically-based course.
2. Academic credit is earned for academic work relating to the community service, not for the service itself.
3. At least 15 percent of the final grade for the course must be based on academic assignments that explicitly link the specific community service to the academic content of the course.
4. Students are required to complete a minimum of 10 hours of community service.

A course will receive the service-learning designation if all four of the above criteria are incorporated into the course syllabus. Prior to being offered, the course must be approved by the Service-Learning Oversight Committee (or its successor), whose composition should have a faculty majority and include representation from each of the academic schools.