

BUFFALO STATE COLLEGE

DIRECTORY OF POLICY STATEMENTS

Policy Number: IV: 08:00

Date: September 13, 1995

Subject: Cross-Listing Courses

The following is the correct procedure for proposing a course for cross-listing with other departments:

A memorandum requesting the cross-listing, signed by the Chairpersons of the departments involved should be forwarded to the Office of the Dean(s) of the appropriate Faculty(s). Upon review and approval by the Dean(s), a request recommending the cross-listing will be sent to the Office of the Provost and Vice President for Academic Affairs with a copy to the Chairperson of the College Senate Curriculum Committee. If approved by the Provost and Vice President for Academic Affairs, the cross-listing of the course will be added to the catalog file.