

DIRECTORY OF POLICY STATEMENTS

Policy Number: IV:02:01

Date: Sept. 1981
Updated: April 2012

Subject: Proposals for Topics Courses

1. The College Senate Curriculum Committee does **not** review topics courses.
2. Topics course proposals must include all the information contained in a new course proposal. See College Senate Curriculum Handbook *Course Proposal Submission Policy of 2011*.
3. Three copies of topics course proposals are sent to Academic Affairs for approval. Each topics course approved by Academic Affairs *may* be offered no more than twice in a two-year period. Thereafter, it must be submitted as a new course proposal.