

BUFFALO STATE COLLEGE

DIRECTORY OF POLICY STATEMENTS

Policy Number: 1:08:00

Updated: December 2016

Subject: Student Eligibility for an Academic Minor

Buffalo State College academic minors are specifically conceived sequences of courses designed to allow students to achieve important goals. A minor may be used to complement the major course of study, broaden and enhance career opportunities, gain expertise in an area of interdisciplinary studies, or provide in-depth study in a subject of special interest. While an academic minor is an optional study program, students often find it an excellent way to make strategic use of all college elective courses.

Each minor program consists of 18–21 credit hours of coursework. A minimum cumulative GPA of 2.0 is required for admission to a minor program, and at least three of the courses in each minor must be completed at the college. A minor must include at least 9 distinct credits (i.e., not overlap with primary major requirements or overlap with the requirements of a minor or concentrations). A minor may include no more than half of its credit hours at the lower-division level. A maximum of three courses of transfer credit will be permitted. Students may declare up to two minors. Students who complete the minor with a minimum GPA of 2.0 will have the minor recorded on their official transcript.

Only matriculated students who intend to seek an undergraduate degree may be accepted into a minor program. Students interested in selecting a minor program should contact the coordinating department as soon as possible and complete a Change of Major/Minor form. A listing of all minors and requirements is on file in each department and dean's office. Only the coordinating department provides advisement on individual minors.

For information regarding the development of a proposal for an Academic Minor, refer to the *Directory of Policy Statements, Section IV:05:00.*