

# BUFFALO STATE COLLEGE

## DIRECTORY OF POLICY STATEMENTS

Policy Number: I:04:02

Date: February 2020

### **Subject: Approved Applied Learning**

Undergraduate and graduate course sections that meet the following requirements be designated as Approved Applied Learning and carry the appropriate AAL designation. Designation is awarded to a specific instructor for each course.

1. The course must be an existing and active course, one already approved by the College Senate Curriculum Committee.
2. The course meets all the following SUNY criteria for Approved Applied Learning:
  - a. Activity is structured, intentional, and authentic
  - b. Activity requires preparation, orientation, and training
  - c. Activity must include monitoring and continuous improvement
  - d. Activity requires structured reflection and acknowledgment
  - e. Activity must be assessed and evaluated
3. The course meets at least one of the types of Approved Applied Learning, which include the following:
  - a. Internship
  - b. Clinical placement
  - c. Practicum
  - d. Clinically rich practice
  - e. Service learning
  - f. Community service
  - g. Civic engagement
  - h. Creative works
  - i. Research
  - j. Entrepreneurship
  - k. Field study
  - l. International and domestic travel/exchange and study away
4. The course instructor completes the Approved Applied Learning course narrative submission form for the course section(s) to be awarded this designation.

All submissions are approved by the department chair, the associate dean of the appropriate school, and the Approved Applied Learning Oversight Committee.

The Approved Applied Learning designation can be renewed for each instructor and course section on a three-year cycle.