

# BUFFALO STATE COLLEGE

## DIRECTORY OF POLICY STATEMENTS

Policy Number: I:01:07

Date: February 2017

**Subject: Appeal Process for Denial of Undergraduate Admission**

Undergraduate admission appeals will be considered based on significant new information and/or fair implementation of Buffalo State and academic program admission policies. A written appeal is to be submitted to the director of undergraduate admissions within 45 calendar days after the date of the notice denying admission.

The director of undergraduate admissions or his or her designee will review all relevant documentation and make a final decision. Every reasonable effort will be made to respond to the applicant within 30 calendar days of the receipt of the applicant's initial written appeal for reconsideration. If the final decision grants acceptance, admission will be effective for the next semester unless the final decision is made before the end of the current semester's registration period.