

BUFFALO STATE COLLEGE

DIRECTORY OF POLICY STATEMENTS

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Subject: Transfer Students

Admission is based on academic performance in college and on space availability. A minimum cumulative GPA of 2.0 out of 4.0 is necessary for consideration, although some programs are very competitive and will require a higher minimum cumulative GPA for admission. Transfer students with more than 45 credit hours are encouraged to apply for and be admitted to specific programs. Those with less than 60 credit hours may be undeclared. No student who is on academic probation at another institution or who has been academically dismissed in the past year will be accepted.

Previously earned credit will be evaluated for all transfer students after acceptance, and accepted students will be apprised regarding transferable credit. A maximum of 90 credit hours may be transferred from a regionally accredited baccalaureate degree-granting institution with no more than 66 credit hours from a regionally accredited associate degree-granting institution.

The State University of New York (SUNY) Board of Trustees in 1998 adopted a resolution that established a general education requirement for all baccalaureate degree candidates at the university's state-operated campuses. The requirement was instituted with student who entered the SUNY system as first-time freshmen in fall 2000. Community colleges have been working closely with their transfer students to ensure that these students complete most, if not all, of the general education requirements at the community college.

Students transferring to Buffalo State with an A.A. or A.S. degree must complete the remaining hours of the trustees' general education requirements at Buffalo State College but are not obligated to take additional Buffalo State general education courses (now referred to as Intellectual Foundations courses) beyond those mandated by SUNY.

This continues the policy established in fall 1996 that waives the Buffalo State College Intellectual Foundations requirements for students who enter with an A.A. or A.S. degree.

Transfer students should understand that only credit is transferable. Credit is granted only from institutions listed on the application for admission. Grades, quality points, and cumulative averages do not transfer. Credit hours previously earned will be evaluated for all transfer students upon admission to college. Most credit hours earned at other institutions will be accepted, although the college cannot guarantee how credit hours earned at two-year institutions will relate to bachelor's degree requirements. The most common cases in which transfer credit hours are not accepted are as follows:

1. Developmental courses in mathematics, English, and learning skills
2. Courses in theology or religion with sectarian emphasis
3. Courses in programs that do not exist at Buffalo State

The evaluation of transfer credit hours is recorded in Degree Works, the audit system located at <http://registrar.buffalostate.edu/degree-works>. The system records the major and general college requirements that have already been fulfilled, and those that remain.

Departments reserve the right to refuse to accept transfer credit hours in fulfillment of their own major requirements. Whether or not a course fulfills a major requirement may be open to discussion with the department chair or academic adviser, and it is useful to have a copy of the catalog from the previous institution.

Special Credit

In addition to credit awarded for traditional college work, up to 45 credit hours may be accepted from the following combined sources:

Source	Maximum Credit Hours
1. Published examinations No more than 12 credit hours may be in general examinations.	30
2. Course challenge	30
3. Military service courses	15
4. Non-collegiate institutions	15
5. Proprietary institutions	15

State University of New York Transfer Guarantee

An opportunity to continue full-time study at a four-year State University college is guaranteed to all New York State students who transfer directly from a SUNY or CUNY two-year college with an A.A. or A.S. degree. To be eligible, students must:

- File an application with the Application Processing Center by February 1 for fall admission or September 15 for spring admission.
- Provide four-year campuses with an official two-year college transcript, showing three semesters or completed studies, by February 15 for fall admission or by October 1 for spring admission.
- Complete any required supplemental application materials by March 15 for fall admission or by October 15 for spring admission.

The transfer guarantee becomes effective if applicants are denied admission at all SUNY four-year college choices. All applications at baccalaureate campuses must be complete.